AOC CONSTRUCTION FILE
COUNTY: ADAIR
FILE CODE: PDB1
SUBMITTED BY: JL
DATE: 5/30/07

ADAIR COUNTY
PROJECT DEVELOPMENT BOARD
MAY 8, 2007
MINUTES

The Adair County Project Development Board met in special session on Tuesday, May 8, 2007 at 5:30 p.m. in the basement of the Adair County Annex Building. Board members present were Judge Executive Ann Melton, Circuit Clerk Dennis Loy, Magistrate Roger Stephens, and Attorney Marshall Loy. Mr. James Bauman and Mr. Jeff Lilly were also present.

The first item on the agenda was Approval of the Minutes of the Marsh 27, 2007 regular monthly meeting. Marshall Loy made the motion to approve the minutes as presented to the board. Roger Stephens seconded the motion. The vote was unanimous for approval.

Approval of Bills for payment was next on the agenda. The only bill needing approval was from Gale Cowan, PDB Secretary for two meetings for a total of $100.00. Marshall Loy made the motion to approve the bill for payment. Dennis Loy seconded the motion. The vote was unanimous for approval.

Financial Advisor Report was next on the agenda. Mr. Wendell Emerson from Ross, Sinclair, and Associates presented that interest earned for the month $26,290.83 leaving the ending balance on April 30, 2007 at $776,880.80. Roger Stephens made the motion to approve the report. Dennis Loy seconded the motion. The vote was unanimous for approval.

Architect Report was next on the agenda. Mr. Bing Ewen with DLZ reported that Phase B documents were submitted to AOC in November. AOC requested in January that the designs be adjusted and the cost estimate be revised. DLZ redesigned the site plan and structure of the building. Revised plans were submitted to AOC for another review in February. At this time, AOC requested the square footage be reduced and the Construction Managers' cost estimates provide more details and specifications. DLZ reduced the square footage of the building by 6000 square feet. The only board members that were notified of the change were Judge/Executive Ann Melton and Circuit Clerk Dennis Loy. The plans sent were not legible enough to read and were not sent until the day before this meeting. Marshall Loy advised Mr. Ewen the entire board should have been notified of the changes immediately when the request was made from AOC.

Construction Manager Report was next on the agenda. Mr. Jonathan Smith and Mr. Jeff Cook were present from Branscum Construction. They reported that AOC had requested revisions of the Phase B estimate. They reported that two revisions had been done since the request.

With no further business to discuss, the next meeting date will be on May 29, 2007 at 5:30 p.m. CST in the basement of the Adair County Annex Building. Marshall Loy made the motion to adjourn the meeting. Roger Stephens seconded the motion. The vote was unanimous for approval.

Respectfully Submitted
Gale Cowan, PDB Secretary
Adair County