CAMPBELL COUNTY
PROJECT DEVELOPMENT BOARD
MINUTES

March 28, 2007

A regular meeting of the Project Development Board was held on Wednesday, March 28, 2007, 5:00 p.m., at the Campbell County Court House, 330 York Street, Newport, Kentucky.

In attendance at the meeting were Board members:

WILLIAM H. WHITE, CHAIRMAN
JUDGE WILLIAM J. WEHR, CO-CHAIR
JUDGE D. MICHAEL FOELLGER (ARRIVED AT 5:15 P.M.)
THOMAS J. CALME, CIRCUIT COURT CLERK
JUDGE/EXECUTIVE STEVE PENDERY
CHARLES R. PETERS
GARLAN E. VANHOOK

Hutch Johnson	Attorney for the Board
Vince Gabbert	Ross, Sinclaire & Associates
Susan A. Prather	Secretary

The meeting was called to order at 5:10 p.m. by Chairman White. Following roll call, a quorum was declared present.

Minutes from the special meeting held February 1, 2007, along with minutes from the special meeting held February 15, 2007, were presented by Chairman White. Mr. Peters suggested removal of the notation contained within the minutes of February 1 referring to the taped presentations by the architectural agencies. Motion was made by Judge Pendery, seconded by Judge Wehr, to approve the minutes of February 1, 2007 as amended and the minutes of February 15, 2007 as presented. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Chairman White greeted the public and acknowledged the attendance of Judge Fred Stine.

Old business was then brought before the Board. Discussion took place regarding the hiring of an architectural agent. Chairman White provided details of the tour of the Court House facilities in Warren, Hardin and Nelson Counties which occurred March 19. He noted that they were joined by the architectural agencies which designed each facility along with Court Clerks, Judges, and maintenance personnel. (Judge Foellger joined the meeting at 5:15 p.m.) Judge Wehr stated that the trip was productive and that he developed a list of questions for CMW and JRA. Mr. VanHook then presented an overview of each facility toured to include information as to funding, budget constraints, and overall project satisfaction. The Board discussed the attributes of each facility along with its architectural agent. After continued discussion, it was the consensus of the Board to eliminate Louis & Henry from consideration. Mr. VanHook then addressed questions presented by Judge Wehr. Judge Foellger questioned whether the goal of the night's meeting was to further narrow the list of potential architects or to hire an agency for completion of the project. Chairman White questioned whether the Board was ready to cast their vote or if additional information was needed. As no further comments or questions were presented, Chairman White entertained a motion. It was moved by Judge Pendery, seconded by Mr. Peters, to retain the services of CMW for the services of architectural agent for the Campbell County Project Development Board. There being no further discussion, all voted "AYE" and the motion carried unanimously. Mr. VanHook added that experience, such as possessed by CMW, is beneficial when performing a renovation and addition project such as Campbell County's. He expressed his opinion that CMW will work well with the uniqueness of the Campbell County Court House project.

Brief discussion regarding the hiring of a Construction Manager then followed. It was suggested to table hiring until such time as the Board has met with the Architectural Agent in order to receive their input. The list of construction management companies who received direct solicitation was then reviewed. It was noted that both Alliance and Codell Construction possess excellent reputations. Mr. Peters questioned if a different rate of sales tax would be assigned if purchases were made through the Court House Commission rather than the construction management company. Mr. Gabbert explained that a purchase order will be issued through the Court House Commission without assigned sales tax. It was the consensus of the Board to table discussion regarding the hiring of a construction manager.

Under new business, it was moved by Judge Pendery and seconded by Mr. Calme to authorize Chairman White and Mr. VanHook to execute the contract upon acceptance by CMW. Mr. Peters questioned whether the contract would be executed through the Campbell County Court House Commission or the Project Development Board. Mr. VanHook explained he would review the contract then forward it to Mr. Johnson for further review. After brief discussion, Judge Pendery amended the motion to execute the contract and make recommendations for hiring to the Campbell County Court House Commission. The motion was seconded by Mr. Calme. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Chairman White did not have additional information to present nor did Mr. VanHook.

The report of the Financial Agent was then requested by Chairman White. Mr. Gabbert stated that he will be submitting the documents and contract for the hiring of Ross, Sinclaire & Associates for review and execution by the Project Development Board. It was moved by Judge Pendery, seconded by Mr. Calme, to execute the contract with Ross, Sinclaire & Associates, serving as Financial Agent to the Board, and make recommendations for hiring to the Campbell County Court House Commission. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Hutch Johnson, Attorney for the Board, had no report to submit

Chairman White issued a reminder of the next regularly scheduled meeting to take place May 25, 5:00 p.m. with the following meeting to take place June 27 at 5:00 p.m.

There being no further business to come before the Project Development Board, it was moved by Judge Wehr, seconded by Judge Foellger, that the meeting be adjourned. All voted "AYE" and the meeting adjourned at 6:50 p.m.

APPROVED:

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WILLIAM H. WHITE
CHAIRMAN

ATTEST:

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SUSAN A. PRATHER
SECRETARY