

LIST OF UPDATES TO CIRCUIT CLERK'S MANUAL

TO: Circuit Court Clerks
FROM: Kelly Stephens, Deputy General Counsel
DATE: September 8, 2011

IMPORTANT INFORMATION!!

PLEASE COPY THIS LETTER AND DISTRIBUTE TO EACH DEPUTY IN YOUR OFFICE.

THIS LETTER SERVES AS AN "INDEX" TO THE UPDATED SECTIONS OF THE MANUAL. IT DOES NOT INCLUDE THE UPDATE IN ITS ENTIRETY; THEREFORE, IT IS VERY IMPORTANT AND NECESSARY THAT YOU AND YOUR EMPLOYEES GO TO EACH SECTION OF THE MANUAL SET OUT IN THIS LETTER AND REVIEW THE CHANGES/MODIFICATIONS. PLEASE DIRECT ANY QUESTIONS REGARDING THESE UPDATES TO THE DEPARTMENT OF LEGAL SERVICES AT AOC.

A. CIRCUIT CRIMINAL CHAPTER:

Sealed Indictment section has been updated.

B. COURT INTERPRETERS:

This chapter has been updated to reflect procedures in revised AP Part IX.

C. DEFERRED PROSECUTION CHAPTER:

The chapter has been updated to include specific direction for the preparation of the sealing of a deferred prosecution case.

D. MOTION TO SET ASIDE AND VOID CHAPTER:

The chapter has been updated to include specific direction for the preparation of the voiding and sealing of a KRS 218A conviction.

GENERAL MAINTENANCE:

A general review of the manual revealed some items that needed to either be renumbered and/or grammatically corrected. Those items have been corrected throughout.

Please feel free to contact me if you have any questions.

Kelly Stephens
Deputy General Counsel
Office of Legal Services
100 Millcreek Park
Frankfort, KY 40601
(502) 573-2350 x. 50415
(502) 573-0343 (fax)